

CHAPTER-II

Guidelines & Rules for TWFI Technical Officials



GUIDELINES & RULES FOR TWFI TECHNICAL OFFICIALS

In National/State/District competitions, stewards may be appointed by TWFI who shall be responsible to the Weigh master (judge in charge of the weighing).

POWER OF TWFI OFFICIALS FOR TWFI COMPETITIONS

The Controller, Referee and Chief Judge have, in coordination with each other, the power to expel teams and/or individuals from participating in any event in accordance with the Powers of Officials as indicated in Rule No. 23 & 24.

1 CONTROLLER

The Controller is responsible for the overall running of events and works in close liaison with the Chief Judge and Referee. The Controller will normally be the Secretary General of TWFI or Secretary of host organisation.

TASK

The Controller shall:

- Examine, before commencing an event, the Weigh-in Forms of the teams entered for the event, presented to him by the Weigh master, in order to check that the teams have passed the scales and signed the appropriate section, committing the team to strict adherence to the TWFI Rules for Competition.
- Ensure that full information is announced by public address system throughout the event, giving particular emphasis to changes in timing of the start of a particular weight class and ensure that teams entered such weight class are fully aware of such changes
- Ensure that Draw Sheets are distributed to TWFI Officials (officiating Judges, Marshal's and Recorders) and team coaches in the event
- Ensure that Medals and Awards are available for

presentation and that team and spectators are informed of the time of the presentation.

- Select Recorders for National and Continental Championships.
- Brief the Recorders prior to the competitions.

2. REFEREE

The Referee is responsible to deal with matters of dispute and indiscipline not related to the pulling and works in close liaison with the Controller and the Chief Judge. The Referee will officiate under the direction and control of the Chief Judge at any of the competitions.

TASK

The Referee shall:

- Ensure that complainant(s) present any major issue of dispute, in writing, stating the nature of the complaint and in the case of breach of the TWFI Rules, quoting/reforming the relevant rule or directive.
- Ensure that appointed Stewards will keep unauthorized persons outside the pulling arena whilst the competition is in progress.
- Assist the Chief Judge in ensuring that all competition is completed with minimum delay.
- Confirm, in consultation with the Chief Judge, the necessity to move the rope to fresh ground, when appropriate/required.

3. CHIEF JUDGE

The Chief Judge has authority over the entire pulling arena and works in close liaison with the Controller and the Referee.

TASK

The Chief Judge shall:

- Arrange the "lay-out" of all ropes for competition and ensure that the ropes are correctly marked
- Brief all Judges/Referees/Officials and Marshals prior to the competition.

- Allocate Judges their respective ropes in competition
- Deal with matters of dispute and indiscipline related to pulling and refer all other matters of dispute or indiscipline to the Referee
- Arrange breaks for officiating Judges to leave the arena for a meal
- Decide to move ropes to fresh grounds when appropriate / required
- Ensure that Marshals have teams lined up at the entrance of the arena in time and ready for the competition.

4. WEIGH MASTER

(ref. Rule No. 26)

The Weigh master is responsible for all weigh-in matters and works in close liaison with the Controller and Chief Judge for correctly weighing and stamping all competitors.

TASK

The Weigh master shall:

- Check the accuracy of the (digital/electronic) scales
- Arrange, in consultation with the host State, the setting up of the scales
- Provide the stamps for marking of the competitors
- Appoint Judges/Referees to assist at the weigh-in
- Allocate Judges/Referees to scales as well as Judge for checking the competitors boots
- Arrange that the teams are marshaled to the scales
- Ensure that team coaches sign the appropriate section of the Weigh-in Form, committing the team to compete in strict adherence to the TWFI Rules
- Check, where appropriate, the passport/Date of Birth Certificate of the competitor to confirm age .

- Inform the Chief Judge on the marks on the competitors legs and/or arms
- Ensure that all Weigh-in Forms have been handed to the Controller
- Take decisions, in case of dispute between competitor and Judge checking the boots
- Note the name(s) of competitors whose boots have been determined to be illegal and ensure that they will be rechecked before starting the competition
- Consult the Referee in case boots are still illegal after rechecking at the start of the competition
- Close the scales at the appointed time
- Consult with Controller and Chief Judge when there are mitigating circumstances which merit weigh-in of team(s) after the scales are closed.

5. CHIEF MARSHAL

The Chief Marshal shall ensure that throughout the competition, teams are timely assembled at the entry point(s) of the arena ready to march with the judges in charge to the rope

Task

The Chief Marshal shall:

- Attend all briefings.
- Approach organizers and appoint Marshals.
- Co-ordinate with the Controller and the Chief Judge prior to the start of the competition to arrange the order of the competition.
- Brief Marshals before the start of the competition and allocate them their respective marshalling corners / areas
- Appoint one Marshal to be in charge of each corner / area.

- Issue bibs to Marshals and collect the bibs at the close of each day of competition.
- Liaise with the Controller and the Chief Judge throughout the competition to ensure smooth running of the programme.
- Distribute draw sheets to each corner / area.
- Ensure all teams are marshaled ready for prompt start of the competition.
- Liaise with Controller and Organizers to have necessary teams ready for Parade and Presentations.
- Organize teams in marshalling area for the pull-offs and finals in co-ordination with the Chief Judge.
- Inform the Controller throughout the competition – of the instructions of the Chief Judge on what ropes are to be used and where pull-offs are to take place.

6. JUDGES

(ref. Rule no. 22)

The final selection of judges for National/State competition shall be the responsibility of the TWFI.

6.1 TASK

THE CENTRE JUDGE/REFEREE

- The appointed judge/Referee for a match shall have sole control under the direction of Chief Judge.
- He shall be responsible for ensuring.
- That the Rules of "TWFI" are adhered to
- That the rope is laid out ready for competition before the teams arrive in the pulling area
- That, as far as possible, the pre-determined timetable is adhered to.
- He has the power to;
- Grant rest periods as shown in Rule 17.

- Declare a “No Pull”
- Disqualify a team or teams after caution.
- Disqualify a team without caution which he deems to be guilty of ungentle-manly conduct, by word or act, which is likely to bring the sport into disrepute.

In the event of the judge in charge giving a caution, which he will indicate by the common signal code, naming the team and adding “first caution” or “last caution”. Any such instructions given by the judge in charge must be clear and brief using the appropriate signals. The Chief Judge decision shall be final at all times.

6.2 TASK

The Side Judge/Referee

(ref. Rule no. 25)

Side judges shall at all times act under the directions of the judge in charge. During the actual pulling the side judge shall take up a position alongside the competing teams and to the opposite side of the judge in charge. The side judge shall observe the competing teams and indicate the infringements of the teams to the judge in charge, using the common signal code. The side judge will inform the offenders of the cautions given by the judge in charge.

Note: Side Judges/Referee duty is not compulsory for National/State and District level tournaments. The TWFI appointed side Judges/Referee will only be deputed for matches.

7. CHIEF TIMEKEEPER/RECORDER

The Chief Timekeeper/Recorder is directly responsible to the Controller. The Chief Timekeeper/ Recorder will be responsible for all the other timekeeper/recorders, and will, assist in case they experience any difficulties. He / She shall also ensure that the results are recorded correctly either by use of computer and / or legibly by hand.

TASK

- Attend all briefings and at the conclusion of the main briefing, be responsible for gathering the timekeepers/recorders together, and along with the Controller, brief them on the requirements.
- Liaise with the Controller, on all aspects of the competition. Jointly making the decision on how many timekeepers / recorders will be required for weigh-in as well as the competition start. Check the start time of the competition, and decide with the Controller what time timekeepers / recorders should report to the Arena/Hall. Including nominating personnel for duties on the field to collect Judge's caution cards.
- Ensure that sufficient recording sheets are available for timekeepers/recorders in plenty of time before the start of each competition and each weight class. Also ensure that copies of draw sheets have been given to all other officials.
- In case any confusion arises regarding cautions, he/she must be ready to immediately confirm with the judge regarding their given cautions on any pull. Delay will only add to the confusion. This action must be taken immediately.
- Ensure that timekeepers / recorders are given 'space and time' when the criteria / call-back system had to be implemented.
- Nearing the end of the competition, ensure that sufficient, pull-off sheets, final sheets and placing sheets are available for timekeepers / recorders. Confirm, which ropes these matches will appear on, with the Chief Judge or Controller via headset or handset. Ensure that each timekeeper/recorder is fully aware of which match/matches and which rope/ropes will be used.
- Ensure that Controller has a full list of placing, for the medal presentations.

- At the end of the competition ensure the results are thoroughly checked before going to recorder for inclusion onto disk or into a result book. Also collect each timekeeper / recorder's set of result sheets and place in a folder for future reference, and hands them over to the Controller.

8. TIMEKEEPER/RECORDER

The Timekeeper/Recorder keeps record during the competition of the results of the teams and has full knowledge of relevant sections of the TWFI Rules for National/State Competitions. The task of recording can be done by one individual or by a pair of two timekeepers/recorders. The Recorder is responsible to the Chief Timekeeper/ Recorder and Controller.

8.1. TASK

The Timekeeper/Recorder shall:

- After the weigh-in, when so requested, assist the Controller with;
- Checking the weigh-in sheets
- Indicate / feed names of teams in computer programme or on appropriate draw sheets when no computer program is available.
- Copying draw sheets for the competition for the Judges/Referees, Marshals, Team Coaches and recorders.
- During the competition, when so requested, assist the Controller with;
- Preparing a list of results in readiness for the presentation of medals/awards.
- Preparing master copy of the results for the organisers for preparation of the result book.
- Report to the Controller at least fifteen to twenty minutes before the competition starts.

- On receipt of the appropriate score sheet report to the allocated recording area.
- Once the competition starts, record on the score sheet in the appropriate places.
- The times of each pull.
- The cautions accrued.
- The score at the end of the match.
- During the competition keep the score table and the caution table of the TWFJ score sheet up to date so that at the end of the competition the results can be given to the Chief Timekeeper/ Recorder or Controller as soon as possible.
- During the competition, if necessary, record the times of teams coming off their rope at the end of the match, to check the rest period and liaise with the judge/Referee and advise them accordingly.
- At the end of the qualifying round check the points scored by each team and list the teams in order of placing and advise the Chief Timekeeper/Recorder or Controller on the teams to go forward to the pull-offs
- Have applicable details available in case there are teams on equal points and the ranking criteria have to be applied.
- Hand the score sheets to the Chief Timekeeper/Recorder or Controller at the end of each competition
- Prepare the score sheets for the pull-off's and once the competition is finished pass the results to the Chief Timekeeper/Recorder or Controller.

9. JUDGES'/REFEREES DRESS CODE:

(ref. Rule No 33)

The appropriate TWFJ Judges/Referees/Officials uniform comprises of coat, pullover, shirt, cap and badge as per Rule No.33

TWFI JUDGES PANEL

i. THE PANEL

The TWFI Panel of Judges/Referees is a list of qualified judges. The Judges/Referees officiating at National/State/District championships will be selected from this list.

ii. QUALIFICATION TO BE INCLUDED IN THE TWFI JUDGES/REFEREES PANEL

Should be qualified TWFI Referee/Judge, having passed the course examinations and holder of valid TWFI license for Judging / Referee ship. Before inclusion in the TWFI Panel of Judges/Referees, the judges/referees will have to qualify during an official TWFI Judges/Referees course examinations with an overall result of 50 percent in the examination with Grade System.

iii. TWFI NATIONAL/STATE/ DISTRICT JUDGES/ REFEREES COURSE

Eligibility for TWFI Judges/Referees Course:

- a. Candidate should be qualified in TWFI Referee Course at district level for national and state judges/referee course.
- b. Candidate should be qualified B.PEd./C.P.Ed or Diploma in Physical Education or in any game or as player of Tug of War game with five years participation in Senior or Junior National Tug of War Championship conducted by TWFI or Candidate must have attended TWFI Tug of War Clinic or any Capsule Course conducted by TWFI.
- c. Candidate should have good working knowledge of English language. Persons will be qualified in TWFI Referee Course Examination with a grading system. The grading consists of five levels, Grade E,D,C, B and A. (Grade A is the highest level for National Judge/Referee, Grade B ,C for State Level and Grade D, E for District level) Each member association/Club of TWFI can nominate 10 officials for participation in a annual TWFI District Judges/Referees Course. A TWFI Judges/Referees Course consists of a

session at which the judges/referees will be instructed on the required international interpretation and implementation of the TWFI Rules for Tug of War. The examination consists of a written examination in English, as well as a practical test during national competition.

iii.1 Disqualification

State President/ Secretary/District President/ Secretary are not eligible for joining Referee/Judges Examination.

iv. License for Judging / Referee ship

TWFI will issue for Judging / Referee-ship, license to the persons who have qualified the TWFI Referee/Judge course Examinations with validity up to two years.

iv.1. A License fee will be payable to TWFI from time to time.

iv.2. Renewal of License for Judging / Referee ship

Eligibility for renewal of license is that the Candidate should attends the TWFI Judge/Referee Refresher Course within two years from date of issued license.

iv.3. Cancellation of License:

- i) If a license holder has not attended any Refresher Course within three years the TWFI will not grant the renewal of his license for Judging/Referee ship.
- ii) The Executive Committee of TWFI is empowered to suspend or expel Judge/Referee from further officiating in National/State/District Tug of War event, when he/she is involved in any of the following activities:
 - a) He/she is involved in any act of indiscipline.
 - b) He/she supports directly or in-directly any team during the competition
 - c) He/She does not follow proper scheduled uniform.
 - d) Violates bed time hour after consumption of alcohol.

v. REFRESHER COURSES

At each TWFI Judges/Referees course a maximum of ten (10) Judges/Referees from the TWFI Panel of Judges shall retake the TWFI Judges/Referees course. The judges from the TWFI Panel of Judges shall be invited by rotation, so all judges on the Panel will be given the opportunity to enhance and improve their judging proficiency. TWFI judges/Referees failing to attend the Refresher Course without acceptable justification and TWFI Judges/Referees not qualifying in the examination of the Refresher Course, will be removed from the TWFI Panel of Judges. In case a TWFI judge, for justifiable reason, is unable to attend a Refresher Course he/ she will take the next available Refresher Course. The maximum period between Refresher Courses for a Judge is two years.

vi. ASSESSMENT OF PROFICIENCY OF REFEREES / JUDGES:

(a) By Observer:

During TWFI Championships, each and every TWFI Judge/Referee will be observed by a qualified person. Instantly after the observation, the Judge/Referee will be informed on his/her achievement in judging, with the aim to improve the proficiency and performance of the judge. The observer shall be appointed by the TWFI Executive.

(b) By Evaluators:

Each TWFI Judge/Referee will be evaluated during their work in the championships by two appointed TWFI evaluators. The evaluators will be appointed by the TWFI Executive. The evaluation report will indicate whether the performance of the Judge/Referee was in conformity with the required standard or was below standard. The TWFI Judges/Referees will be informed on the result of the evaluation by the evaluators. In case a TWFI Judge/Referee has been evaluated three times with a proficiency result as below standard, he/she will be removed from the Panel of TWFI Judges.

10. TWFI TIMEKEEPER/RECORDERS PANEL

i. THE PANEL

The TWFI Panel of Timekeeper/Recorders referees is a list of qualified national recorders

ii. QUALIFICATION TO BE INCLUDED IN THE TWFI TIMEKEEPER/RECORDERS PANEL

Before the inclusion in the TWIF Panel of Timekeeper/Recorder Referees, the time-keeper/recorder referees will have to qualify during an official TWIF Timekeeper/Recorder course

iii. TWFI TIMEKEEPER/RECORDERS COURSE

TWFI has held a number of Timekeeper/Recorders Courses. Future courses will also focus on using computer programs for recording competition results.

iv. REFRESHER COURSE

In future these courses might be organized to ensure the required proficiency of the timekeeper/recorders while officiating at the event.