

## **Tug of War Federation of India Bye-Laws**

**Rule : 1. Name of the Federation :** The name of the Federation shall be "Tug-of-War Federation of India".

**Rule : 2. Interpretation :** In interpreting the Constitution and rules of the Tug of War Federation of India the following definitions shall apply :

- **'The Association'** refers to the State Tug of War Association of member states. **'State'** refers to a nation as recognized by the Government of India as State
- **'The Association'** refers to the District Tug of War Association of a member District. **' District'** refers to an area as recognized by the Government of India as a District of India.
- **'The Association'** refers to the Union Territory State Tug of War Association of a member UT State. **' UT State'** refers to any area as recognized by the Government of India as a UT State of India .
- **'Member'** means a State Tug of War Association which is in membership with Tug of War Federation of India.
- **'Candidate members'##'** means an association not yet a member of Tug of War Federation of India.
- **'Club'** shall also mean TWFI Tug-of-War Club which is approved by the Executive body of TWFI.
- **An 'Act'** shall mean the Societies Registration Act of 1860 as extended to the Union Territory of Delhi.
- **TWFI** shall mean Tug-of-War Federation of India.
- **'Recognition/ recognized Associations'** means an association not yet a member of Tug of War Federation of India.
- **'GOVERNING BODY'** shall mean the Executive Committee of the Tug of War Federation of India

### **Rule 3. Membership defined**

#### **(I) There will be the following types of TWFI Memberships**

**i) Affiliated Membership :** State Tug-of-War Association/ &UT State Tug of War Association would be entitled to become an affiliated member of the TWFI, through such association under following terms & conditions with ONE voting right .

**a)** TWFI will grant membership/affiliation under Rules of 3(I) Affiliated Memberships. If the Association officially conducted Annual District & Inter- District level competitions in his Club/organization under the control of TWFI and send regular tug-of-war teams to National Competitions. The Affiliated memberships will be subject to such terms and conditions which the governing body may determine from time to time.

**ii) Associate Membership without Voting right :** All India/State level organisation or Government Sports Board/ Public Undertaking Organization. through such association under following terms & conditions with without voting right .

**a)** TWFI will grant membership under the Rules of 3(ii) Associated Memberships without Voting right. If an organization is playing tug-of-war game and has conducted annual regional level competitions in its organization under the control of TWFI and is sending regular tug-of-war teams in national Competitions.

#### **iii) Life Membership :**

TWFI will grant individual life time membership under Rules of 3 (iii) Life Membership under following terms & conditions with ONE voting right.

**a)** Any individual person who is regularly working for at least 12 years in TWFI in any of the posts of President / Secretary General/ Treasurer of TWFI would be entitled to be a life member of the TWFI with ONE voting right each. The life membership is valid till the demise of the person, or disability like insanity. criminal indebtedness, are conviction in any crime.

**b) The following persons are founder life time members of TWFI with voting rights.**

- 1. Mr. Gautam Kaul,**
- 2. Mr. Hari Shanker Gupta,**
- 3. Mr. Madan Mohan ,**
- 4. Mr. Mahesh Chand ,**

#### **Rule . 4**

##### **a) Definition and Admission for Membership :**

The Tug of War Federation of India shall consist of affiliated members which are recognized as only Associations controlling the game of Tug of War in their respective State area. Any Association (as defined in Rule 3 may become the member of this Federation subject to such terms and conditions which the governing body may determine from time to time.

#### **Rule .5 Membership Fee's/ Subscriptions**

**i) Affiliated membership fee :** Each Affiliated member will have to pay Rs 10,000/- (Ten Thousand only) as admission fee one time and Rs 10,000/- (Ten thousand only) as annual affiliation /membership fee, or such fees as agreed to from time to time, and decided by the General Body.

**ii) Associated membership Fee :** An Associated member organization shall pay Rs 12,000/- (Twelve Thousand only) as admission fee one time and an yearly subscription of Rs 10,000/-per year or such fee as agreed from time to time, and decided by the General Body.

**iii) Life membership fee :** There is no fee for life members.

#### **Rule 6. Cessation of membership**

a). Not with standing anything contained in these rules, the governing body shall have full powers to expel any member on any charge which comes to its notice against any grounds after the defaulting member. is given an opportunity in writing to explain the charge of default and asked to give his submission in a period of one month (not extendable) in the time and after the governing body has examined the reply and found it unsatisfactory. The expelled member may appeal against the expulsion before/the next

organized governing body. OR

- b). Non-payment of affiliation/membership fee and Annual subscription or Team entry fee & Tournament fee where the member has ignored the call for payment made within one month of the expiry of the subscription and after the lapse of further period of two months of the dispatch of notice from the Federation to the member wherein the last opportunity to pay the subscription was ignored. OR
- c) If the renewal fee and arrears, if any, are not paid on or before March of the financial year, the defaulter will automatically ceases membership of TWFI. OR
- d) A member who ceases its membership of the association either by forfeiture of membership or otherwise shall, in no circumstances, be eligible for re-affiliation unless all the arrears of membership fees are paid. OR
- e). Non participation in activity/Event of TWFI.

Affiliated member/ Associated members who have not participated regularly in three National Tournament .Governing body will have full powers to expel any member on the above grounds.

**Rule 7. Governing body has full right to expel** or black list to any individual player or team or association, if the team/ player is involved in any Doping Charges, Misbehavior or indiscipline .

**Rule 8. Recognized Associations:**

TWFI will grant recognition to Tug-of-War Club, District Tug of War Association and other Tug-of-War organization of State level/All India/District subject to such terms and conditions which the governing body may determine from time to time. Recognition/ recognized Associations means an association not yet a member of Tug of War Federation of India The TWFI has granted Status of recognized Association as Club level and allowed participation in All India/National Championships game activities.

**Rule 9 Athlete Council**

The TWFI governing body will nominate 7 athletes (five male and two female) for one year to an athlete council created for discussion on game promotion activities at least once in a year.

## **Rule 10 . GENERAL BODY :**

**(a) Definition and Quorum as applied :** There shall be a general body of the Federation consisting of all affiliated & life members. The meeting of the general body shall be held annually. The quorum for such meeting shall be 1/3rd of the full affiliated member & life members, Any meeting not having 1/3rd quorum will be resumed as an adjourned meeting and will be called after one or two hours , keeping in view of circumstances of non appearance of valid members in the first instance.

**Notice for General Body meeting :** The notice of the General body meeting shall be given ten days from the scheduled date of the meeting.

### **(b) VOTING RIGHT**

Each affiliated full member will nominate a authorized representative i.e President or Secretary of affiliated member of state Association .Life member & affiliated member will have one vote only.

Unless otherwise specified in this Constitution voting in the General body must be approved by a simple majority of the valid votes taken, If there is a tie in votes, the Presiding Chairman will give the casting vote. Voting by proxy is permitted. Except for the election proxies of the office bearers all voting shall be by show of hand.

## **Rule 11 Election :**

The office bearers and the other members of the Governing Body shall be elected every four years, at a specially convened Election meeting for such purpose from amongst members of the general body by a majority of votes on secret ballot paper. The Election of the TWFI will be held under the Direction & Control of the Election Returning Officer. The Executive committee of TWFI will nominate an Election Returning Officer after being informed of the due process. The Election returning Officer will conduct the election and declare the results. The decision of the Election returning officer shall be final. For the election of the office bearers or members of the governing body. A member, whose subscription/affiliation fee/entry fee/tournament fee or any other amount is in arrears, or not submit regularly annual activity report/Audit Report Accounts by affiliated members or not hold the internal election of Affiliated State Association, shall not be eligible for such election and cast a vote. The

Secretary General of TWFI will submit a certified list of authorized valid voter to the Election Returning Officer (ERO) at the time of appointment of E.R.O.

**Process of Elections :** The elections will be held in fair, democratic and transparent manner by calling nomination and through a secret ballot.

**Rule 12. Powers and Duties of General Body :**

- To consider and decide all such matters which are connected with or are arising out of the affairs of the Federation.
- To elect the following minimum seven or maximum nine office bears as per rule 13(a) of the governing body of the Federation:
  - i. President : One
  - ii. Vice-Presidents : Two to three
  - iii. Secretary General : One
  - iv. Joint Secretary : Two to three
  - v. Treasurer : One
- To do all such other things which are beneficial for the advancement of the objectives of the Federation.

**Rule 13. GOVERNING BODY**

**(a) Definition and composition :**

There shall be a governing body of the Federation consisting of minimum seven and maximum nine members (including office bearers). The following office bearers will form the governing body.

- i. President : One
- ii. Vice-Presidents : Two to three
- iii. Secretary General : One
- iv. Joint Secretary : Two to three
- v. Treasurer : One

**(b) Term of the office of the Governing body**

The governing body shall be elected for a period of four years and thereafter fresh elections will be called for.

**(c) Duties ,Notice of meeting and Quorum :**

The governing body shall meet at least once in one year to transact the following business. The necessary quorum for such meeting shall be 1/3rd of the Executive body member. The notice of the meeting shall be given ten days from the scheduled date of the meeting.

i) To execute all such policies which are framed by the Governing body.

ii) To appoint sub-committees such as :

1. Finance Committee (2) Disciplinary Committee (3) Selection Committee for sports

(4) Coaching Committee (5) Referees Board (for sports) (6) Game Technical Committee for such period and with such strength which it may deem fit. The powers of these Committees will be decided by the Governing body from time to time.

iii) To take all such other steps which are necessary for the smooth running of the Federation

**(d) Filling up of casual vacancies :**

Any vacancy (including that of the President) which occurs in the GOVERNING BODY shall be filled by Co-option from the remaining office bearers members of the Executive Committee or members of the general body for the remaining tenure. This shall be regularized during the very next meeting of the general body.

**(f) Power and Duties of Office bearers :**

**The following office bearers will perform duties as mentioned against each :**

**1. President :** shall reside over all the meetings of the Federation. Shall guide the other office bearers in the functioning, Shall determine the date, time and place of all the meetings of Federation and shall instruct the Secretary General for issuance of meeting notice to every Affiliated member.

**b).** He shall take decisions on all urgent matters in Interest of the Federation and game and will

get confirmed in the meeting of governing body.

**2. Vice-President :** shall presiding the absence of president. Any Vice-President out of the three attending the meeting may be proposed in the meeting, to preside.

**3. Secretary General :** He shall work as a chief Executive officer of the Federation.

- a) To undertake all type of correspondence enter into all legal instruments, represent the Federation in all legal matters on behalf of the Federation.
- b) To keep all type of record of the Federation and to produce the same in the meetings whenever demanded. Record shall mean paper material, trophies all caused files of the Federation.
- c) To convene all meetings of the Federation.
- e) He shall propose his nominee as treasurer after his own election in the general body meeting in session.
- e) Prepare the report of the Federation and submit the same before the General body.
- f) To do all such other things which may be assigned to him by the Governing body.

#### **4. Joint Secretaries**

They shall function as per directives issued by the governing body or Under instructions of Secretary General

#### **5. Treasurer : He shall**

- a) Collect all payments on behalf of the Federation and shall deposit the same in the cash book or bank
- b) Shall submit the Annual Financial report to Secretary General before the AGM for its confirmation.
- c) Get the funds of Federation audited (from the appointed auditors or) chartered Accountant.
- d) Shall assists the governing body for preparation of budget estimate for different Heads of expenditure and income.
- e) To look after and to manage all the Financial affairs of the Federation! under the control of governing body.

#### **Rule 14. The governing body shall follow the Guideline of the Government of India, Ministry of Youth Affairs & Sports as under :**

1. TWFI adopt the government guidelines relating to age and tenure of office bears of TWFI.
2. TWFI adopt the Government guidelines for inculcating the principles of good governance in the Management of the NSFs. Such as prevention of sexual harassment of sportsperson, doping rules of NADA /WADA and age fraud by sportspersons ; mechanism for players grievances redressed, and Restriction for Government servants from holding the elective post in the Federation



### **Rule 15. Source of Income and Utilization of Funds**

The fees subscriptions, gifts, donations, souvenirs, tournaments fees, government grants and any other shall be the source of Income of Federation. Funds of the Federation shall be utilised only for the promotion of the objectives of the Federations.

Rule 12. Financial Year :The financial year of the Federation shall be from 1st April of one year to 31 st March of the subsequent year.

### **Rule 16. Audit of Accounts**

Executive Committee will maintain Accounts through the Treasurer and Secretary General. The audit of the Accounts of the Federation will be done by the Chartered Accountant or auditor for every year appointed by the general body.

### **Rule 17. Operation of Bank Account**

The Bank Account of the Federation shall be kept in a Scheduled bank to be decided by the governing body. President or Secretary General or Treasurer are authorized to operate the accounts by joint signature. The joint signature of any two will be considered valid

### **Rule 18. Annual list to be verified**

The Secretary General or the Federation shall file a list of Governing body in the office of the Registrar of Societies as required under Section four of the S.R. Act. 1860.

### **Rule 19. Legal Proceedings**

The Federation may sue or be sued in the name of its President, Secretary General as required under Section 6 of the Societies Registration Act, 1860 as applicable to the Union Territory of Delhi.

### **Rule 20. Amendments**

Any amendment in the Memorandum and Rules of Federation shall be carried out in accordance with the procedure laid down in Section 12 and 12-A of the Act.

### **Rule 21. Dissolution**

The Federation may be dissolved as par procedure laid in section 13 and 14 of Societies Registration Act of 1860 as applicable to the Union Territory of Delhi.

## **Rule 22. Agenda**

**The agenda for annual General body meeting shall include the following items:**

1. Confirmations of the minutes of the last meeting.
2. Action arising out of the minutes of the previous meeting.
3. Report of the Treasurer, discussion and approval by the House.
4. Annual report by the Secretary General discussion and approval by the House.
5. Appointment, of auditors for the next financial year.
6. Annual Balance sheet & Income Expenditure Account of member states by respective state representatives.
7. Items proposed by members of general body.
8. Any other item with the permission of the Chair.
9. Election to the office bearers, if due.
10. Vote of thanks.

## **Rule : 23 Application of the Act and essential certificate**

Certified that this is the correct copy of the rules and regulations of this Federation as per the requirements of Societies Registration Act, of 1860 as extended to the Union Territory of Delhi.

**( Guatam Kaul)**  
**President, TWFI**

**(Madan Mohan)**  
**Secretary General, TWFI**